

EASTERN PENN ADVANCED TOASTMASTERS CLUB Toastmasters Club #5666416
 TABLE TOPICS EVALUATOR'S WORKSHEET

Name	Details
	Structure: Positives: Improvements:
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TABLE TOPICS EVALUATOR

The Table Topics Evaluator adds an important aspect of evaluation to an advanced club--critical feedback on one's ability to present a quality Table Topics speech. Many Toastmasters forget that a Table Topics speech is just that, a speech. It may be short in length, but it needs to incorporate the aspects of any other good speech: it should have structure, it should capture the audience with its introduction, it should provide on-topic content while answering the posed question, and it should end with a good conclusion. Far too many Toastmasters dive right into the body of the speech in an attempt to just answer the question, but forget that this is a mini speech. As Table Topics Evaluator, you help your fellow advanced club members hone their extemporaneous speaking skills.

Prior to the meeting - Download the Table Topics Evaluator's Worksheet from the Member Downloads section of the club's Free Toast Host system and print it out.

During the meeting - During the Table Topics part of the meeting, listen to each speaker. Note if the speaker implemented the suggested introduction/body/conclusion structure. Write down positive observations and any suggestions you have for the speaker to improve with his or her Table Topics speaker skills.

When called on by the general evaluator during the evaluation segment, stand by your chair and give your report.